

**Notice of Intention to Leave**  
Residential Tenancies Act 1994 (Section 194)

**Purpose of this form** - This form is used when the tenant(s) are giving notice to the lessor that they wish to vacate the premises.

**Form completed by** - the tenant and given to the lessor / agent. It may only be given in accordance with the Act.

**A Notice of Intention to Leave** for unremedied breach may only be given when the 7 day remedy period has elapsed.

**If you receive this form as a lessor or agent - it means that the tenants are giving you notice that they wish to vacate the premises. This may be for a number of grounds (reasons).**

**If you dispute the grounds (reasons) on which this notice was given** you may first attempt to resolve it by contacting the party who gave the notice. If that fails you can access the RTA's Dispute Resolution Service by lodging a Dispute Resolution Request (Form 16) with the RTA.

**Further assistance** - Refer to the Information Statements - Form 17a for General Tenancies, Form 17b for Moveable Dwellings, or visit the RTA Website – [www.rta.qld.gov.au](http://www.rta.qld.gov.au)

**Please Use Block Letters**

1 Name of Tenant/s serving this Notice

- 1.
- 2.
- 3.

2 Name of Lessor/Agent on which Notice is being served

Reid Real Estate

3 Address of the rental premises

Postcode

4 Is this notice being served with or without grounds (reasons)?

With grounds  > **Go to 5**

Without grounds  > **Go to 6**

5 What are the grounds (reason/s) for giving this notice?

6 I/We intend to give up vacant possession at midnight on:

(There are minimum times which must be allowed.)

7 Date of this Notice

8 Tenant 1 - Signature

Tenant 2 - Signature

Tenant 3 - Signature

**DO NOT SEND THIS FORM TO RTA - Please Retain a Copy for your Records**